

## Tapestry Weaver - Article guidelines for authors

Articles are only commissioned by, or sent to the Tapestry Weaver Editor  
[tweditor@thebritishtapestrygroup.co.uk](mailto:tweditor@thebritishtapestrygroup.co.uk)

**Format:** Text length should be 800 words or will be specified by the editor, and should be submitted as a Word document. Format text as Arial, font size 11 pt. Align titles, byline under title and text to the left margin. Do not use section breaks, bullets or any formatting other than standard punctuation. Do not add images to the Word document. Do not separate quotations from the body of the text.

**Authors contact details and information.** No more than two or three short sentences can be added at the end of your article.

**Content:** Provide an informative account that is easily read. All articles will be subject to editing for length and clarity. Your article will be edited and may be trimmed or amended. Please don't be offended. The Editor will contact you if any substantive changes are proposed.

**Reviews:** The Editor welcomes exhibition reviews; if these are current exhibitions, workshops, or new books they will be placed in Enews. The review (500 words) should describe the exhibition with insight and critical observations. What strikes the viewer most? Include the name and location of the venue. Include details such as: number of artists, number and general size of the work, and a general descriptive sense of the style and character of the work. If you meet either an artist or the curator mention that you are reviewing the exhibit for the British Tapestry Group.

### **Images:**

Photo limit of 4 images unless arrangements are made with the Editor. **Please Note** that it is the writer of the article who sources images and ensures that they have copyright permission. BTG does not pay for images.

#### *specifications:*

1. 300 dpi, or if using iPhone or android send on either 'Large', 'Full size' or 'Actual' size.
2. save as a .jpeg and label the file with the your last name, name of artist and the title of work.
3. Label the image file with the artist's last name, the title of work, the photographer's name, and name of the owner of the work of art.
4. If the artist, curator or gallery owner is available, please get permission to use images from them. Offer to send them the review once published.
5. If contacting an office for permission offer to send them the review once published.

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Example - Olafur Eliasson 'Your uncertain shadow' (colour) 2010. Thyssen-Bornemisza Art Contemporary Collection, Vienna. Photo: María del Pilar García Ayensa / Studio Olafur Eliasson © 2010 Olafur Eliasson

(See artworks

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**Captions:** List the captions for your images after the author's byline in the Word document.

*Caption format:*

Artist's name, 'Artwork Title', h x w cm, date, photographer's name, and/or  
Collection of

Sally Reckert  
Editor 'Tapestry Weaver'  
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